

F. No. 42170292/CC  
Government of India  
Ministry of Home Affairs  
(Foreigners Division)

NDCC-II Building, Jai Singh Road,  
New Delhi-110001, Dated: 03.03.2017

To

Prof. M. Muzammil, Coordinator, HWWE2017  
Ergonomics Research Division  
Department of Mechanical Engineering,  
Z.H. College of Engineering & Technology  
Aligarh Muslim University, Aligarh-202002

**Subject:- International Conference on Humanizing Work and Work Environment (HWWE) 2017 on the theme "Ergonomics for Improved Productivity" from 8<sup>th</sup> to 10<sup>th</sup> December, 2017 at Aligarh Muslim University, Aligarh (UP).**

Sir,

I am directed to refer to your communication no. nil dated 14.02.2017 on the above mentioned subject and to convey this Ministry's 'no objection' in principle for obtaining **Conference Visa** for foreign participants in the above mentioned event(s) subject to usual checks as prescribed.

- The organizers are requested to obtain Political clearance from Ministry of External Affairs and necessary clearances from various other authorities in connection with the organization of the event.
- The foreign participant should submit online application for Visa at [www.indianvisaonline.gov.in](http://www.indianvisaonline.gov.in) immediately.**
- Indian Missions abroad are authorized to issue **Conference Visas** to delegates on production of an invitation letter from the organizer(s), a copy of this letter and a copy of the communication from the Ministry of External Affairs conveying political clearance.
- However, Visa for participants from (1)Afghanistan (2)Iraq, (3)Pakistan (4)Sudan (5)Foreigners of Pakistani origin and (6)Stateless persons can be issued only after MHA Clearance. Therefore, online application for Visa **must** be made **at least 60 days in advance**. Simultaneously, information about the participants from these countries should **also** be made available to the Foreigners Division, Ministry of Home Affairs in the format given below:

**Format for furnishing information**

S. No	Name	Father's / Husband's Name	Date of Birth	Place of Birth	Nationality & Passport No.	Date of Issue	Place of Issue	Date of Expiry	Online visa application Number	Address in country of residence

(Note: All fields are mandatory)

- If the number of participants from/of the above mentioned countries is more than 15, the information should be provided in soft copy (**in excel (x.xls) format**) in CD (in Triplicate) also.
- Applications/list of participants from the above mentioned countries not submitted in time are liable to be summarily rejected.**

Yours faithfully

  
(R.K. Arya)  
Section Officer  
(रिपब्लिकन कु. आर्य)  
(R. K. ARYA)  
अनुभाग अधिकारी  
Section Officer  
१६ मंत्रालय  
Ministry of Home Affairs  
आवास सचकर, नई दिल्ली  
Govt. of India, New Delhi